

**COACHELLA VALLEY EDUCATION FOUNDATION – VACANCY APPLICATION  
PACKET**

**DATE:** June 5, 2026

**SUBJECT: APPOINTMENT PROCESS FOR FILLING OF ONE TO THREE BOARD DIRECTORS AT THE DISCRETION OF THE FOUNDATION BOARD**

*The Coachella Valley Education Foundation is currently seeking applications to fill one to three vacancies on the CVEF board of directors. The foundation is a 501(c)3 tax-exempt organization of volunteers that exists to secure financial resources to support the students and staff of Coachella Valley Unified School District.*

**ELIGIBILITY:** Eligible applicants must be at least 18 years of age.

**APPLICATION FILING REQUIREMENTS:** Completed applications can be submitted via e-mail to [frances.esparza@cvusd.us](mailto:frances.esparza@cvusd.us) by **June 29, 2026**. Applications submitted or otherwise received after the deadline will not be accepted and the foundation is not responsible for any technical difficulties a candidate may have in emailing his or her application (e.g., e-mail cannot be sent because attachments are too large). Candidates are strongly encouraged to call the Superintendent's Office to confirm receipt.

**DELIBERATION PROCESS:** Eligible applications will be reviewed by the board of directors and the board will elect one of the candidates at the subsequent CVEF board meeting, pursuant to section 5211 of the California Nonprofit Corporation Law

The meeting will take place at the District Office Board Room #1104, 87225 Church Street, Thermal, CA 92274.

**BOARD DIRECTOR DUTIES:** The board of directors is legally and fiscally responsible for the education foundation. The board adheres to the bylaws; sets policy; establishes strategic direction, goals, plans and budgets; monitors the use of funds; represents the organization; ensures the functioning of board committees; and provides the leadership necessary for a successful nonprofit organization.

**Term of Office:** The successful elected director shall hold office until the expiration of the term for the seat for which they were elected and until the election and qualification of a successor, or until that director's earlier resignation or removal in accordance with these bylaws and California Nonprofit Corporation Law. By resolution, the board may arrange for terms to be staggered.

**General Information Regarding the Position:** Subject to the provisions of the Articles of Incorporation of the Corporation (the "Articles of Incorporation"), California Nonprofit Corporation Law, any other applicable laws, and any limitations in these Bylaws, the business and affairs of the Corporation shall be managed, and all corporate powers shall be exercised by or under the direction of the board. The board may delegate the management of the activities of the Corporation to any person or persons, management company or committee however composed, provided that the activities and affairs of the Corporation shall be managed, and all corporate powers shall be exercised under the ultimate direction of the board.

## APPLICATION TO SERVE AS A BOARD DIRECTOR

*This is a public document. To assist the board of directors in evaluating each applicant in the selection of a board director, please provide as complete of a response as possible to all questions.*

### APPLICANT INFORMATION

|                                                                                                                                   |              |           |  |
|-----------------------------------------------------------------------------------------------------------------------------------|--------------|-----------|--|
| NAME                                                                                                                              |              | PHONE NO. |  |
| RESIDENCE ADDRESS                                                                                                                 | CITY & STATE | ZIP CODE  |  |
| MAILING ADDRESS <i>(If different than above)</i>                                                                                  | CITY & STATE | ZIP CODE  |  |
| EMAIL ADDRESS                                                                                                                     |              |           |  |
| EMPLOYER                                                                                                                          | OCCUPATION   |           |  |
| BUSINESS ADDRESS                                                                                                                  | CITY & STATE | ZIP CODE  |  |
| EDUCATION <i>(Highest school year and degree received)</i>                                                                        |              |           |  |
| HAVE YOU EVER BEEN CONVICTED FOR AN OFFENSE OTHER THAN A TRAFFIC CITATION OR TRAFFIC MISDEMEANOR? <i>(If yes, please explain)</i> |              |           |  |
| YES                      NO                                                                                                       |              |           |  |

### MEMBER COMMITMENT

I am willing to fulfill all requirements as a board director, including but not limited to the following:

- I am able to attend CVEF board of directors meetings that are scheduled upon the availability of a majority of the board.
- I understand that if I am elected as a board director, I will only serve as hold office until the expiration of the term for which I was elected and until the election and qualification of a successor.
- I understand that this application and any documents submitted in connection with this application process are public records that may be disclosed to the general public upon request and do not object to the disclosure of any information contained herein.

***Please complete the questions on page 4 and the candidate statement on page 5.***

**By my signature below, I hereby declare under penalty of perjury under the laws of the State of California that the information I have provided in this application and all attachments, are true and correct and that I am 18 years of age or older and a resident within the Riverside County and Imperial County boundaries as of the date below and will remain so at the time of appointment should I be appointed to the Coachella Valley Education Foundation.**

|                     |      |
|---------------------|------|
| APPLICANT SIGNATURE | DATE |
|---------------------|------|

**BACKGROUND INFORMATION (Please Keep Your Responses to Each Question to 200 words or less):**

1. Describe your background and qualifications that you believe are relevant to this position.
2. Please identify and describe any community involvement and/or your service on boards, commissions or committees in Coachella Valley or elsewhere:
3. Briefly explain why you would like to serve as a board director and provide your top 3 priorities.

### **CANDIDATE STATEMENT (Please include a Candidate Statement below)**

Your Candidate Statement should not exceed 200 words in length and may include the following:

- Your name, occupation, and a brief description of your qualifications to be a board director.

Your Candidate Statement **may not** include the following:

- Your political party affiliation; or references to membership or activity in partisan political organizations; or
- Comments or statements concerning the qualifications or alleged lack of qualifications of other applicants. Applicants should avoid making any reference to other applicants in the Candidate Statement.